

Deer Park Public Library Board of Trustees
Minutes Approved
Wednesday May 5, 2021 at 6:00PM
Deer Park Public Library Meeting
Facial Covering Required and Social Distancing

Meeting was called to order at 6:02PM by Acting President Jody Lenz.

A quorum was met: members present were: Dennis Neck, Carolyn Mertz, Jody Lenz, Marci Meyer and Brenda Olson. Also present was Library Director Barbara Krueger, acting secretary.

Certification of compliance with Open Meeting Law was determined.

Motion by Marci Meyer to approve the agenda as presented second by Dennis Neck. Approved.

Motion by Marci Meyer with a second by Dennis Neck to approve the April 8, 2021 meeting minutes as corrected. Approved.

The next meeting will be Wednesday June 2, 2021 at 6:00PM at the library with attendees wearing face coverings and maintaining social distance.

CURRENT BUSINESS

No public input was presented.

Motion by Marci Meyer with a second by Jody Lenz to approve the bills as presented. Approved.

Motion by Dennis Neck with a second by Marci Meyer to approve the financial report as presented. Approved.

OLD BUSINESS

- COVID-19 pandemic Library Re status
 - In-person browsing and curbside continue with visitors required to wear masks in the building
- CDBG Update
 - Bids were received and opened. The contract was awarded to A1 Excavating of Bloomer, WI.
 - Project will tentatively begin in June with the construction of the retention pond east of the library building.
 - 4H Clubs may be able to help move the stones in the library garden prior to construction beginning. Barb will develop a plan of necessary steps.
- Act 150 2022 Funding
 - The County Library Planning Committee voted to bring forward a request to the County Board to reimburse the St. Croix County libraries for the discrepancy in Act 150 for the years 2022 and 2023 so that no library will be negatively affected as a result of the COVID-19 pandemic.

NEW BUSINESS

- Epidemic & Library Health Emergency Policy
 - Motion by Marci Meyer with a second by Brenda Olson to adopt the Epidemic & Library Health Emergency Policy with changes and corrections as discussed. Approved.
- Human Resources Manual
 - Barb and Dale are working on creating an HR Handbook for the Village.
 - The Village's insurance through the WI League of Municipalities includes access to ThinkHR which provides the necessary state specific components of an HR manual.

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DIRECTOR'S REPORT

- Bug Guy Program at the park Thursday July 8 at 4:00pm.
- A webcam will be available to checkout for those people who don't have computers
- The library has a circulating Park Pack that includes a St. Croix County Parks Pass.
- Artwork by Judy Kuhn Anderson is on display at the library.

ADJOURNMENT

Motion by Brenda Olson with a second by Dennis Neck to adjourn. Approved.

Adjourned at 6:45PM. Submitted by Acting Secretary Barbara Krueger